



**SAFETY COMMITTEE MEETING MINUTES**  
**MARCH 9, 2026 @ 5 P.M.**  
**City Hall - Board Room**

**CALL THE MEETING TO ORDER:**

Present in the Board Room at City Hall were Mayor Hobbs, Alderman Messick, Alderman Parsley, Alderman French, Police Chief Floied, Assistant Police Chief Robertson, Fire chief Chambers, Assistant Fire Chief Chambers, and Director Fiske.

Alderman Parsley called the meeting to order.

**APPROVAL OF AGENDA:** Alderman Parsley asked if anyone had anything to add or remove from the agenda before they approve the agenda. Alderman Messick made a motion to approve the agenda. Alderman Parsley seconded the motion. The approval of the agenda passed 2-0.

**CITIZEN COMMENTS:** No citizen comments were made.

**APPROVAL OF THE MINUTES:** Alderman Messick made a motion to approve the December 8, 2026 Safety Committee Minutes. The motion was seconded by Alderman Parsley. The minutes passed 2-0.

**CODES DEPARTMENT:** Director Fiske started her departmental review with utilizing sixty percent of the Codes Department budget so far this year. Director Fiske stated the department is on target with their budget. The Codes Department hired an employee to fill their property maintenance inspector position and the new employee is scheduled to start on April sixth. The codes department held a voluntary city-wide CPR training. The + had approximately twenty participants in each session. Director Fiske stated the codes department is scheduling an active shooter training for city employees that will be hosted by Manchester Police Department. Director Fiske discussed the 2024-2025 accidents in the employee safety review. Director Fiske stated the citizen accidents shows an increase, but not by many. Director Fiske credited the increase in accidents is due to the increase in reporting of accidents. Director Fiske stated the employee involved accidents in 2024 compared to 2025 have decreased. Director Fiske stated the codes department has not tracked accident reports in the past, but hope to continue to see accident trends. Director Fiske handed out a departmental review packet, for January and February, to the board that included number of permits issued, fees collected, impact fees building permits issued, and property maintenance.

**FIRE DEPARTMENT:** Chief Chambers stated the fire department responded to ninety- six calls including five fires, sixteen EMS assists, nine false alarms, three smoke investigations, three gas leaks, issued thirty-one burn Opermits, installed one car seat, and installed twenty-four smoke alarms for the month. Chief chambers stated the department attended the Rural Service Patrol class with TDOT personnel, and attended a Table Top Exercise with the Coffee County School

System. Chief Chambers stated he has contacted the vender and is awaiting delivery of new MSA G1 Air Packs, ten additional SCBA packs and ten additional bottles, five masks and a blue tooth interface from packs and radios. Mayor Hobbs verified with Chief Chambers that nine turn out gear has also been ordered. Chief Chambers received a new quote for Motorola Repeaters of \$58,583.88 and stated this quote is down \$14,498 from the previous quote. This quote includes repeaters, two new mobile radios for repeaters and all the programming associated with upgrade for all portables and vehicles. The Communication Center board approved the purchase of a new repeater for the communication center area for TACAN, and it's scheduled to be installed in August of 2026. Chief Chambers says the department turned in three grants to TEMA. The grants to TEMA are for generators for city buildings, a generator for the Water Sewer plant, and for a Service Weather Warning System for the city. A Fire House Subs grant was submitted for new extrication equipment for the department's third run engine. Chief Chambers stated there has been no new status on any grants submitted thus far.

**POLICE DEPARTMENT:** Chief Adam Floied stated the call for the department responded to 1,663 calls for service during the month of February. The department is up 258 calls from last February. Chief Floied stated the department is on track with their budget and has currently expended 71% of the yearly budget. Chief Floied discussed the department grants stating the department purchased collapsible traffic cones for every patrol vehicle using THSO grant funding. The department is also working with a THSO grant to purchase a digital sign like the signs that TDOT use. Chief Floied highlighted the departments community involvement stating the department assisted with staffing the warming shelter. Also, the department created a focus group consisting of one patrolman, one sergeant, one captain, one investigator, and one administrative staff member that that meet once per week and work on betting the General Orders for the Manchester Police Department. Chief Floied stated the focus group is crucial to establish for the department and is a corner stone of long-term goals of becoming an accredited agency. Chief Floied recognized Sergeant Benton Brown for his actions of observing smoke while on a routine assignment and locating a house fire. Sergeant Benton Brown entered the residence and assisted in removing the occupants. Chief Floied stated Sergeant Brown's attention was crucial in getting those residents out without injuries. The department conducted administrative captain interviews and chose to promote Investigator Ben Sneed to administrative captain. Chief Floied stated the department was outfitted with first-aid kits and trauma kits for every patrol vehicle. Chief Floied presented Stephens Chapel Church with a Safety/Active shooter training class. The department participated in a table top exercise with the Coffee County School System, and others; this tabletop was based on responding to emergency situations. Chief Floied stated the department received complaints about hunting in the city limits during duck hunting season. Chief Floied stated he has been in contact with TWRA, the city attorney, and MTAS regarding the city's hunting ordinance. After a discussion regarding a bill in front of the state legislation that will address this issue, it was agreed to table the topic until the state legislation passed the bill, that way the board could get the correct verbiage for the city ordinance. Chief Floied discussed complaints regarding the traffic at St Bede's Drive and Highway 55. Chief Floied stated that traffic turning off St Bede's on to highway 55 had limited sight. After a lengthy conversation amongst the board regarding solutions to the issue, it was agreed to table the topic until Chief Floied could follow up with TDOT. Next Chief Floied discussed the city parking ordinance. Chief Floied stated every neighborhood in the city is having an issue with cars parking on the road and blocking traffic flow. Chief Floied explained that the current city ordinance says cars that are parked on the road for more than 24 hours must have permission from the police chief. The issue is that cars are only parking overnight. After a discussion with the board and many suggested solutions, it was agreed to table the

topic. Assistant Chief Robertson discussed two quotes, the first quote is for updated car cameras and body cameras, the second quote is for a cloud-based storage for digital evidence. After a lengthy discussion amongst the board, Alderman French made a motion to send both quotes to the finance committee to budget. The motion was seconded by Alderman Messick and the motion passed 3-0.

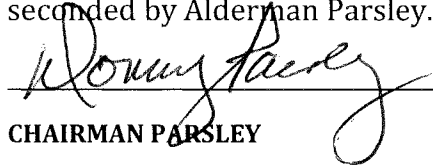
**OLD BUSINESS:**

**NEW BUSINESS:**

Alderman French suggested the board look at timed parking signs for downtown businesses.

**ADJOURNMENT:**

Being no other business to discuss, Alderman Messick made a motion to adjourn and seconded by Alderman Parsley.

  
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CHAIRMAN PARSLEY